

University Park Meeting Minutes
Minutes of the Monthly Meeting of the PTA Board and Membership
May 9, 2017
6:00 PM

Location of Meeting:

U-Park Art Room
2300 South Saint Paul Street
Denver, CO 80210

Present at Meeting:

Stacey Hauhuth, Julie Tremont, Merrell Aspin, Jen Frenkel, Candace Kristensson, Svenja Henze, Richard Gray, Melissa Gray, Carin Wagner, Katie Fitz-Gerald, Dana O'Connor, Steven Shi.

The regular meeting of the PTA Board and Membership of University Park was called to order at 6:02 PM by Stacey Hauhuth.

- I. **Principal Update:** Grant Varveris was out sick, no update given
- II. **Auction:** Dana O'Connor
 - a. The auction was highly successful this year, bringing in more than ever by more than 10%. Expenses are projected to be about the same as last year. Experiences did not sell as well as they have in the past. One thought for cause is that the new families do not realize what fun these are, others thought trying to get the experiences done before the end of the school year was too much work. Online sales made about \$24,000, and there were 59 staff tickets.
 - b. Dana has officially resigned as chair. Katie Fitz-Gerald said that she would be willing to take ownership of the auction, but she will invite a few of the other parents who were highly involved to possibly be a co-chair. The thought is the bulk of the work can be broken into 3-4 parts, with one person owning the event. For future success, it requires a partnership between older and newer families. Julie Gold, Julia Tschida-Brown and Jackie continuing to own their roles.
 - c. As venue, DU is only \$20 per person, within 2 miles of the school, and very easy to work with. Overall, continuing to use this venue seems like an excellent choice. We do need to have name tags available at the event.
- III. **Open PTA Positions:** Stacey Hauhuth
 - a. Auction- Katie has volunteered (THANK YOU KATIE!!!)
 - b. Need Vice President for 2 year commitment (1 year as VP followed by 1 year as President)
 - c. Wellness Committee- Kath Quinn
 - d. Green Team- Going to ask Marnie to see if she is interested
 - e. Backpack- Have Svenja, but she needs a second parent

- f. Directory: Database administration needed, Jacqueline Cote does layout

IV. Fund Raising Update

- a. Both Apple and Auction hit their numbers. A huge thank you to Carin and Dana. The PTA will be able to write the grant of \$120,000 to the school in the fall and help keep the class sizes the same. Traci and Andy Samaras will run Apple next year.

V. Budget Review: Jen Frenkel

a. Income

- i. Apple has made the goal based on pledges.
- ii. KS grocery has done \$8200 YTD, with two more payments in the fiscal year. Should reach \$10,000, with about 60-75 participating families. Dana has agreed to run grocery cards next year.
- iii. Silent Auction has already made \$71,700, with expected total to be near \$73K.
- iv. Corporate Fundraising has \$3000 in outstanding corporate pledges.

b. Expenses

- i. Spirit wear costs were higher than projected, at \$7500.
- ii. Band scholarships are over budget, but instrument maintenance is low. Overall Band will be below budget.
- iii. Yearbook is coming up through May, with the goal being to breakeven.
- iv. Teacher Staff Recognition is slightly high.
- v. Community Events: Deanne's retirement party is expected to cost \$250.
- vi. Outreach/Newsletter is below budget due to not having to pay printing expenses.

- VI. Updates and Discussion followed. The Daddy Daughter dance was highly successful. Will probably continue as a tradition next year and be an auction item again.
Banking fees were discussed, with the idea of looking in to Capital 360 for higher interest rates.

Meeting was adjourned at 6:55.